

FACILITIES AND EQUIPMENT INSPECTION

1762

(No. 30 October 2000)

An important part of any accident prevention program is regularly scheduled inspections of equipment and facilities. An inspection of Department work locations and equipment shall be conducted on a periodic basis. Fixed facilities should be inspected at least semiannually except at locations open only during fire season. These locations will be inspected at least once a year, normally after they are opened and staffed. It is recommended that these facilities be informally inspected during the winterization of the temporary sites.

The inspection program should include a process for setting deadlines and priorities for the correction of safety deficiencies, and for informing region and administrative unit management that inspections and corrections have been completed. Use the **“Determining Priorities for Hazard Correction”** chart found in the CAL FIRE Safety Inspection Reference Guide.

The inspection program helps keep management informed of the types of facility and equipment safety problems that are occurring. These inspections comply with Labor Code; Section 6401.7 and CCR, Title 8, Section 3202 as well as other state codes and regulations.

RESPONSIBILITY

1762.1

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Although it is important that high level managers, when possible, participate in the inspections to demonstrate their support for the accident prevention program, managers may delegate this responsibility if necessary. Managers may not delegate this responsibility below the Battalion Chief level. Safety committee members should assist with the inspections.

This inspection program does not relieve management of the responsibility for making other inspections that may be required.

SAFETY INSPECTION REFERENCE GUIDE

1762.2

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Inspectors must review CAL FIRE's Safety Inspection Reference Guide prior to inspections and use the guide during inspections. Conduct the inspections, utilizing the **Facilities-Equipment Safety Inspection Checklist** (Form CAL FIRE-66a). Form CAL FIRE-66a contains the appropriate CCR; T8 section(s) for each area inspected and can

be used to determine what corrective action needs to be taken. Form CAL FIRE-66a can be found in the [CAL FIRE Safety Inspection Reference Guide](#). Record the items needing attention to comply with safety and health regulations on the "**Facilities - Equipment Safety Inspection Sheet**", ([Form CAL FIRE-66](#)). Keep the Form CAL FIRE-66 on file at each facility, with copies forwarded to the unit manager, or designee and the region chief, or designee. These copies will serve as evidence to CAL-OSHA that the department is complying with state requirements of mandatory periodic inspections of facility and worksite locations. The inspection forms will be maintained at each facility for a minimum of seven years. When taking action to correct violations recorded on the "**Facilities- Equipment Safety Inspection Sheet**", CAL FIRE-66, place particular emphasis on those violations that could result in a loss of life or serious injury. Any equipment or operation that is given a rating of **A-1** (as defined in the Hazard Correction Table) must be immediately placed out-of-service or shut down until the problem is corrected. Those hazards rated as **A-2** or **B-1** must be corrected immediately.

[\(see next section\)](#)

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[\(see Forms or Forms Samples\)](#)